THE WILD PARTY

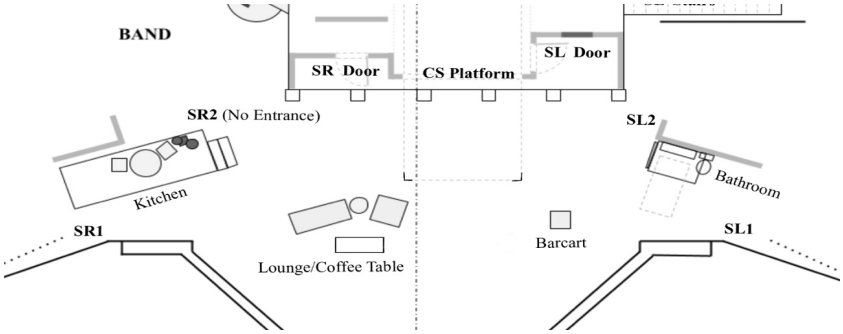
Prop Preset Checklist

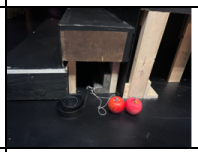
- Show Version -

UNCSA DRAMA | Freedman Theater

Directed By: Cliff Odle

NOTES ON DOCUMENT STRUCTURE:
- Actions Appear in cronological order within show
ACTION KEY:
SET- Set Prop In Specified Location
PREP- Follow Liquids Preset
Red Text - Indicates Weapon/Substances, SGMT Will Administer



PROP	LOCATION	POSITIONING	NOTES	PRESET?						
ACT 1 PRESET				*11.7*	*11.8*	*11.9*	*11.10*	*11.14*	*11.15*	*11.16*
SWEEP & MOP	Onstage		Properties/Scenic							
PREP Liquor Bottles	Basement Kitchen		*Fill 5 Liquor Bottles with Tea (2) ,Water (2), and Ginger Ale (1)*							
SET Fake Cigarettes	Cigarette Cases OS		Take 1 Pack, Disperse As Needed							
SET Cigarette Cases (3)	Brown Square- *on Living Room Coffee Table,* Engraved Silver- *on Piano,* Striped Silver- *on Victrola Table*									
SET Hollow Lighters (2)	Kitchen Table, Victrola Table									
SET Zippo Lighters	Living Room Side Table, Piano									
SET Percalator	Kitchen Table									
SET Boa	On Couch SR									
SET Coffee Cups (2)	Kitchen Table, and Barcart (Top Level)									
SET Playing Cards	Living Room Coffee Table									
SET Playing Cards	Kitchen Table									
SET Apple Belt	Behind SR Kitchen Unit Stairs									
SET Company Glasses	Bar Cart (Lower Level)	In Organizer Crate *(See: Refrence Photo Sheet)*								
SET Liquor Bottles	Bar Cart (Top Level)									
SET Drink Shaker	Bar Cart (Top Level)									
SET Tray and 8 Shot Glasses	Bar Cart (Top Level)		*<u>Do not</u> fill with water*							

KD Borden, ASM, Props Liaison
Borden.ke@artist.uncsa.edu
913.749.9956

11/6/24
V.8

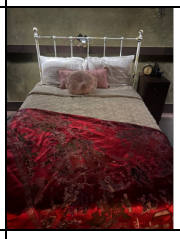
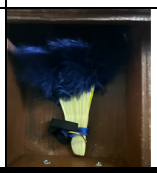
THE WILD PARTY

Prop Preset Checklist

- Show Version -

UNCSA DRAMA | Freedman Theater

Directed By: Cliff Odle

PROP	LOCATION	POSITIONING	NOTES	PRESET?						
SET KITCHEN KNIFE (WEAPON)	Bar Cart Drawer		**SGMT SR ASM SET**							
SET Clown Nose	Burr's Pocket									
SET Colored Scarves (6)	Burr's Sleeves									
SET Juggling Balls (3)	Under Breakaway Chair USL)									
SET Left Chair Arm	Living Room Arm Chair		Is Magnetic, check that it's fully attached							
SET Sunday Paper	Living Room Coffee Table									
SET: Coke Mirror	Living Room Side Table									
SET Bed- Sheet, Coverlet	CS Bed Platform									
SET: Rags	On Hooks on the Barcart and Bathroom									
SET Queenie's Fan	Inside Bedside Table									
ACT 2 PRESET										
PREP Burr's Water (Brown Bottle)	Basement Kitchen		*Fill with Water*							
PREP Burr's LMD Liquor Bottle (Small Clear Bottle)	Basement Kitchen		*Fill with Water*							
SET Fake Cigarettes	Cigarette Cases OS		Disperse As Needed							
RETRIEVE Broom	DS Center Speakers		After retrieveal, Prop is Dead. Return to SR Prop Table							
SET COAINE TIN	Attached To Living Room Coffee Table		Fill w/ Consumable Coke Substance **SGMT SR ASM SET**							
SET Burr's Water (Brown Bottle)	Barcart (Lower Level)									
SET Burr's LMD Liquor Bottle	Bathroom, Floor SL Tub									
SET Shot Glass (1)	Living Room Table		Take from Barcart							
SET Deck Of Cards	Living Room Table									
SET Coverlet (Folded Position) and Add Pillows	CS Bed Platform									

KD Borden, ASM, Props Liaison
Borden.ke@artist.uncsa.edu
913.749.9956

11/6/24
V.8

THE WILD PARTY

Prop Preset Checklist

- Show Version -

UNCSA DRAMA | Freedman Theater

Directed By: Cliff Odle

PROP	LOCATION	POSITIONING	NOTES	PRESET?						
SET: Rag	Living Room Side Table	One rag, folded up and placed on the side table next to the chaise								
SET Deck Of Cards	CS Platform, On Chair									

ACT 2 DRINK PRESETS

Action	*Location*	*Liquid*	*Notes*	*Preset?*						
				11.7	11.8	11.9	11.10	11.14	11.15	11.16
SET: Katie Gavin's Drink	Barcart (Top Level)	Ginger Ale								
SET: Marius Diaz's Drink	Kitchen Table	Ginger Ale								
SET: Uliana Klimchuk's Drink	Gramaphone Table	Water								
SET: Sarah Palmer's Drink	Living Room Coffee Table	Water								
SET: Christian Moody's Drink	Living Room CoffeeTable	Tea								
SET: Jaclyn Yee's Drink	Living Room Coffee Table	Water								
HANDOFF Grace Hoy's Drink	SL Wing 2	Ginger Ale								
HANDOFF Alex Ekker's Beer Bottle	SL Wing 2	Water								
HANDOFF Zakia Hall's Drink	SL Wing 2	Ginger Ale								

**Note*: Be sure cups are collected from their previous places on stage, put in the black bus tray, taken to the Basement Kitchen to be refilled, and then put back in their listed location above.*

Task:	Crew Assigned To Task:	Done?
Pre-Show		
Preset all Act 1 Props	All	
Fill all bottles with their respective liquids. This includes Burr's LMD bottle and his personal water.	Richmond/Sam	
Fill Toilet with water. Should be just enough to cover the plug	Darcy	
Intermission		
Preset all Act 2 Props	All	
Take all cups misc. liquor bottles from Barcart, as well as all specified Act 2 Drink Presets (see: *props preset photo refrence*) to Basement Kitchen	All	
Refill all glasses with their specified liquids, even actor cups	Richmond/Sam	
Replace misc. liquor bottles and actor cups back onstage	Darcy/Jasmine/Marcus	
Post-Show		
Reset all props to prop tables	ALL	
Empty waste bins SR and SL	Darcy	
Dry any remaining water in tub	Jasmine	
Wash all cups/liquor bottles	Richmond/Sam	
Put Barcart stools up	Sam	
Empty water from toilet, pat dry using dirty towels from that night's run, then throw in hamper bin	Darcy	
Gather all used towels and put them in hamper bin	Marcus	
Rinse and spot treat bedding, bring to props and put in washer	KD	

KD Borden, ASM, Props Liaison
Borden.ke@artist.uncsa.edu
913.749.9956

11/6/24
V.8